

DEPARTMENT OF EMPLOYMENT SERVICES
OFFICE OF YOUTH PROGRAMS
YOUNG ADULT INTERNSHIP PROGRAM

ACCEPTABLE DOCUMENTS

Certification Document	Agency		
Birth Certificate	<p>Department of Health Vital Records Division 825 North Capitol Street, NE 1st Floor Washington, DC 20002 (202) 671-5000</p> <p>Service Center Hours Monday –Friday Hours: 8:30 am -3:30pm</p> <p>Cost: Short form \$18 Long form \$23</p> <p>What you need to bring: Picture Identification</p>		
Driver's License or Non-Driver's ID	<p>Department of Motor Vehicles 95 M Street, SW Washington, DC 20024 Phone 311 or (202) 737-4404</p> <p>Service Center Hours Monday -Friday 8:15am –4:00pm</p> <p>Cost: Drivers \$44.00 Non Driver \$20.00</p> <p>What you need to bring: Proof of Date of Birth Proof of Social Security Number Proof of Current Residency</p> <p>Eligibility for Free Non-Driver ID</p> <table> <tr> <td> <p>Homeless Residents</p> <ul style="list-style-type: none"> • Proof of Date of Birth • Proof of Social Security Number • Proof of Residency • No Fee Identification Card Form </td><td> <p>Recent Ex-Offenders</p> <ul style="list-style-type: none"> • Proof of Date of Birth • Proof of Social Security Number • Proof of Current Residency • Valid release papers indicating you were released within six months • No Fee Identification Card Form </td></tr> </table>	<p>Homeless Residents</p> <ul style="list-style-type: none"> • Proof of Date of Birth • Proof of Social Security Number • Proof of Residency • No Fee Identification Card Form 	<p>Recent Ex-Offenders</p> <ul style="list-style-type: none"> • Proof of Date of Birth • Proof of Social Security Number • Proof of Current Residency • Valid release papers indicating you were released within six months • No Fee Identification Card Form
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Social Security Card	<p>Social Security Administration Branches 1-800 772-1213</p> <p>Service Locations Postal Plaza Shipping Center 1905-B 9th Street NE Washington, DC 20018</p> <p>2041 MLK JR AVE SE Suite 130 Washington, DC 20020</p> <p>Service Center Hours Monday – Friday 9:00am-4:00pm</p> <p>Cost: No Cost</p> <p>What you need to bring: Proof of Date of Birth Proof of Identity (Photo ID)</p>		

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ACCEPTABLE DOCUMENTS *continued*

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Register for Selective Service	<p>All males 18 years and older must be registered with the Selective Service. If you are not registered, you can complete a simple form online at www.sss.gov. If you have already registered, you can also print proof of registration on the same site.</p> <p>Register for Selective Service</p>
Family Size & Income Verification	<p>Department of Human Services</p> <p>Service Center Hours Monday, Tuesday, Thursday, Friday 8:15 am - 4:45pm Extended Hours: Wednesday 8:15 am -7:00 pm</p> <p>Service Center Locations Anacostia Service Center 2100 Martin Luther King Jr. Ave., SE Washington, DC 20019 Phone 202 645-4614</p> <p>Fort Davis Service Center 3851 Alabama Ave., SE Washington, DC 20020 Phone 202 645-4500</p> <p>Taylor Street Service Center 1207 10th Street, NW Washington, DC 20001 Phone 202 576-8000</p> <p>Congress Heights Service Center 4001 South Capitol Street, SE Washington, DC 20032 Phone 202 645-4525</p> <p>Department of Housing 1133 North Capitol Street, NE Washington, DC 20002 (202) 535-1500</p>
Proof of US Citizenship	<p>If you were born outside the US and need to replace your citizenship document, please visit the United States Citizenship and Immigration Services online at www.uscis.gov. The cost to replace your citizenship document is \$380. You may also call USCIS at 1-800-375-5283.</p>